



# Annual Steering Committee

of

The Decentralized Cooperation Programme  
of UNITAR

*13 - 15 April 2005*  
*Palais des Nations*  
*&*  
*International Environment House - Geneva*

## Objectives

Two and a half years after the World Summit on Sustainable Development in Johannesburg, UNITAR and its partners are assessing the Type II Partnership entitled "*Training and Local Capacity Building for Sustainable Urbanization: a Public-Private Partnership*" that was launched at this occasion.

In the perspective of the Millennium Summit + 5 to take place in New York in September 2005, the Decentralized Cooperation Programme is committed to fundraise up to 10 million US\$ to support cities around the world, with training and capacity building through the CIFAL Network, to achieve the Millennium Development Goals (MDGs).

# *Final Agenda*

## I - Technical Segment

**The technical segment (13<sup>th</sup> and 14<sup>th</sup> of April) will take place at the International Environment House 2 (same building than UNITAR/DCP)**

### Tuesday 12 April

19.00 - Dinner for the CIFAL Network

### Wednesday 13 April: CIFAL Network Day

- Internal Meeting with Directors of CIFAL Centres-

**Objective: Consolidate the foundations of the CIFAL Network**

8.30 - 9.00 - **Welcome** by Christophe Nuttall, DCP Principal Programme Coordinator  
Introduction

Presentation of participants

9.00 - 12.30 - **The basic components of the CIFAL Network: Decision for implementation**

45 min. per proposed topic:

- Plenary discussions
- Adoption of a common CIFAL guideline for each topic

Chairman: Axel Leblois, CIFAL Atlanta

9.00 - 9.45 - **CIFAL Training sessions I** (Themes, Format, Preparation with partners, Target Groups)

Co-facilitators:

9.45 - 10.30 - **CIFAL Training Sessions II** (Methodology, Follow-up and evaluation)

Co-facilitators: Rabiah Abdul Latif, CIFAL Kuala Lumpur and Bernadia Irawati, CITYNET

10.30 - 10.45 - Coffee break

10.45 - 11.30 - **Local and regional strategy of CIFAL Centres** (Partnerships, fundraising)

Co-facilitators: Hélio Amaral, CIFAL Curitiba and CIFAL Lyon representative

11.30 - 12.15 - **Institutional and legal framework** (Statutes, Charter of the Network...)

Co-facilitators: Jean-Noël Ilboudo, CIFAL Ouagadougou, Francis Casorla, CIFAL Legal Committee and Nicolas Frizon de Lamotte, UNITAR

12.15 - 14.00 - **Lunch**

14.00 - 15.30 - **Continuation**

14.00 - 14.20 - **Integration of CIFAL WEB to the DELNET Platform**  
by Angel Vidal, Manager, DELNET Programme, ITC/ILO

14.20 - 15.05 - **Information and Communication** (Communication tools, marketing policy, databases of participants and partners...)

Co-facilitators: Isabelle Duquesne, CIFAL Divonne and CIFAL Bilbao

15.05 - 15.50 - **CIFAL Community: sharing within the CIFAL Network**

Co-facilitators: Amadeu Recasens, CIFAL Barcelona, Joanna Michalak, CIFAL Plock and CIFAL Shanghai

15.50 - 16.00 - **Coffee break**

16.00 - 17.40 - **Plenary and adoption of the CIFAL Guidelines** (20 min. per topic)

17.40 - 18.30 - **Working Group to finalize**

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## Thursday 14 April: Building a Strategic Programme to implement the MDGs

- Meeting of the CIFAL Directors with DCP institutional partners -

**Objective:** Define the major directions of the 2006-2008 capacity-building work plan of the DCP and the CIFAL Network towards meeting the MDGs.

9.00 - 9.15 - Welcome (Christophe Nuttall)  
Modus operandi and summary of the basic principles of the CIFAL Network

9.15 - 9.30 - Defining the MDGs (May East, International Relations Director, GEN)

9.30 - **Building a strategic Programme to implement the MDGs:**  
Thematic discussions for decision and implementation

Participants are CIFAL Directors and institutional partners of the DCP such as:

- World and Regional Associations of Cities (CGLU, CITYNET, FLACMA, PDM, AIMF, VUP)
- UN System: UN-Habitat, UNDP, UNDESA, ITC/ILO, ILO, WHO, UNAIDS, the World Bank group
- Representatives of partner governments
- Representative of the private partners (VEOLIA, ALCATEL, DEXIA, TOTAL, HP)
- Representative of civil society and academia (GEN, e-Atlas, ICV...)

9.30 - 11.00 - Environment & Access to Basic Services

11.00 - 12.30 - Information Society

- Working Meeting on the Preparation of the II World Summit of Cities and Local Authorities on the Information Society (Bilbao Summit 2005) -

This part is specifically targeted to the Associations of Local Authorities to inform them of the preparation process to the Bilbao Summit 2005. Other participants who are interested in the Bilbao Summit are also welcome to join.

12.30 - 14.00 - Working Lunch (Information Society session continued)

14.00 - 14.45 - Health

14.45 - 15.15 - Security

15.15 - 15.45 - Economic development and employment

15.45 - 16.00 - Coffee Break

16.00 - 16.30 - Local sustainable development in oil producing areas

Stakeholders of Gabon and Nigeria project and partners.

16.30 - 17.00 - Adoption of a capacity building work plan for DCP and the CIFAL Network in 2006-2008: a Strategy towards the Millennium Summit +5 (Facilitated by Christophe Nuttall)

17.00 - 18.00 - Working Group to finalize a declaration on the Technical Segment (to be presented at the Institutional Segment)

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## II - Institutional Segment

**The institutional segment (15<sup>th</sup> of April) will take place at the Palais des Nations (main UN Building)**

**Friday 15 April 2005: Achieving the MDGs through public-private partnerships**

- Official presentation of the DCP and CIFAL Network strategy and work plan -

**Objectives:** Present and adopt the principles of the DCP and CIFAL Network strategy in 2006-2008 towards meeting the MDGs

9.00 - 9.30 - Introduction

- Opening speech by Mr. Marcel BOISARD, Executive Director of UNITAR
- Presentation of the DCP activities in 2004 by Mr. Christophe Nuttall, DCP Principal Programme Coordinator

9.30 - 10.00 - The principles of the DCP and CIFAL Network strategy in 2006-2008

- Summary of the Technical Segment by Ms. Bernadia IRAWATI, CITYNET

- Perspectives for 2006-2008: the CIFAL Network recognised as a training and capacity building platform for local authorities to implement the MDGs, by Mr. Christophe Nuttall

Q & A - Debate

10.00 - 12.30 - **CIFAL Statements** (Mayors of host cities of CIFAL Centres - 10 min. per speaker)

- Atlanta
- Barcelona
- Bilbao
- Curitiba
- Divonne-les-Bains
- Durban/ e-Thekwini
- Kuala Lumpur
- Lyon
- Ougadougou
- Plock
- Shanghai

(10.30 - 10.45 - Coffee break)

Q & A - Debate

12.30 - 14.00 - **Lunch**

14.00 - 17.00 - **Statements by the partners**

- United Nations system (UNDP, UN-Habitat, UNDESA, ITC/ILO, ILO, the World Bank group, WHO, UNAIDS...)
- National Governments (Brazil, France, Germany, South Africa, Switzerland)
- Local Authorities and Networks (CGLU, CITYNET, FLACMA, PDM, AIMF, VUP)
- Private sector (VEOLIA Environnement, ALCATEL, TOTAL, DEXIA, HP)
- Civil society and academia (Global Ecovillage Network...)

(15.30 - 15.45 - Coffee break)

17.00 - 17.15 - **Closing statement** by Mr. Marcel Boisard, Executive Director of UNITAR